UNIVERSITÀ
DEGLI STUDI
FIRENZE

**Scuola di
Economia e
Management**

INFORMATION AND DEADLINES - GRADUATION SESSION OF 7-19 OCTOBER 2024

a.y. 2023/2024

1 - Submit application

Starting from **July 1, 2024**, the student will be able to submit the application for the graduation session through the online service [Thesis application upload.](#)

The application deadline is **July 21, 2024**

Last date to take exams: **September 13th, 2024**

At any time prior to the start of the graduation session, the student may "cancel" the application.

2 - Consolidate application:

Following approval by the supervisor, all graduating students **by September 10, 2024**, shall consolidate (reopen application, click close and submit the application and save, this way the application is consolidated). With consolidation, you will be able to print the payment slip to make your graduation fee payment.

The system does not allow the application to be consolidated unless the ALMALAUREA QUESTIONNAIRE is filled in first

3 - Bachelor's Degrees – Clearance

Bachelor's degree students do not need to upload their thesis online.

There is a "clearance" for bachelor's degrees (a second and final "approval" of the thesis by the supervisor).

The supervisor grants the clearance **by September 21, 2024.**

Once the application is consolidated, no further changes of the thesis title can be made.

3 - Master's, Specialist, and V.O Degree Programs – Validation

Students must upload online the text of the thesis, with the abstract and the table of contents.

It is possible to modify the title of the thesis and the text of the thesis (full text), until the full text is validated by the supervisor.

The full text in its final state must be validated by the supervisor **by September 21, 2024.**

Please note that detailed information for each step can be accessed on the application page by viewing ["student FAQs".](#)